

Almaguin Community Economic Development (ACED)
Interim Board Meeting Minutes

Date: Monday April 15th, 2019
Time: 6:00 pm
Location: Strong Township Municipal Office – Municipal Lane, Sundridge
Facilitator: Dave Gray, BACED

Present: Melanie Alkins, ENDM
Barb Belrose, Village of Sundridge
Tim Brunton, Township of Magnetawan
Tim Bryson, Township of Joly
Kelly Elik, Township of Strong
Willy Hollett, AHCC Representative
Celia Finley, Township of Ryerson
Lewis Hodgson, Village of Burk's Falls
Margaret Ann MacPhail, Township of Perry
Wendy Whitwell, Armour Township
Brenda Scott, Village of South River

Absent: Ron Begin, FedNor

Staff: Nicky Kunkel, Village of Burk's Falls
Nancy Field, Township of Ryerson
Brayden Robinson, Township of Ryerson
Jolene Mathieson, Recording Secretary
John Theriault, Township of Armour

Guests: John Finley

1. Call to Order

The CAEDA meeting was called to order by Kelly Elik at 6:00 pm.

2. Acceptance of the March 18th CAEDA Minutes

Resolution No. 2019-018

Moved by: Brenda Scott

Seconded by: Tim Bryson

Be it resolved that Committee does hereby approve the minutes of the regular meeting of March 18th Meeting as circulated.

Carried

Adjourn

Resolution No. 2019-019

Moved by: Barb Belrose

Seconded by: Willy Hollett

Be it resolved that CAEDA does hereby adjourn at 6:01 pm.

Carried

Resolution No. 2019-006

Moved by: Lewis Hodgson

Seconded by: Celia Finley

Be it resolved that the Burk's Falls & Area Community Economic Development Committee approve the minutes of the March 18th BACED Meeting as CIRCULATED/AMENDED.

Carried

**3. Acceptance of the March 18th ACED Interim Board Minutes (Resolution 2019-005)
Resolution No. 2019-005**

Moved by: Margaret Ann McPhail

Seconded by: Brenda Scott

Be it resolved that the Almaguin Community Economic Development Committee approve the minutes of the March 18th ACED Meeting as AMENDED.

Carried

4. CEDO Report:

a. Discussion Items:

i. Core Activity Review – Dave Gray provided an update on core activities of CAEDA and BACED.

ii Current Projects Review - Both committees websites will be updated to include minutes. Discussions continue with the Chamber of Commerce regarding a new ACED website. A brief discussion took place regarding RT012 – Explorer's Edge press release. The new ACED logo was well received among committee members. A discussion regarding the retirement of doctors in Sundridge and Burks Falls took place and ACED is willing to assist with recruitment if necessary.

5. ACED Department Planning

a. Draft Terms of Reference Review

i. The committee deferred the acceptance of the Terms of Reference in favour of a sub-committee that will finalize the document and bring it back to the committee for approval.

b. Organizational Chart Review

i. ACED - received

ii. Armour Township - received

c. Draft Position Description Review

i. Discussion regarding hiring process – an update was provided by Dave Gray

6. Other Business: a brief round table discussion took place amongst members regarding new business owners in the area.

7. Next Meeting Date: Monday May 27th, 2019 at 6:00 pm